

DRAFT

Minutes of the CHARA BOARD OF DIRECTORS MEETING January 28, 2020

Time: 6:30 P.M., Tuesday, January 28, Apeldoorn Community Centre, 1665 Apeldoorn Avenue Ottawa, Ontario, K2C 1V6

Darren called the meeting to order at 6:30 p.m.

Attendees: Darren Dicks, president; Elizabeth Anderson, vice-president; Yvele Paquette, secretary; Andrew Hickey, City of Ottawa; Tim Paterson, Doug and Trudy O'Brien, Judy Staniulis, Gail Denton, Susan Baker and Luc. (I'm missing his last name etc.)

Regrets: Noel Sabbagh, Adam Martin

Approval of Agenda – Committee as a whole approved the agenda.

Review and approve - Committee as a whole approved the minutes of Dec 10

Business or actions arising from the minutes: Yvele reported on behalf of Adam.

- **Signs** – Adam has the signs stored in his garage. If a board member wishes to post signs in their neighbourhood please contact Adam.
- **Insurance** – Adam renewed the policy, which is good until June 2020.
- **Corporation Canada status update** - Adam renewed our articles of incorporation for the current year. He has to physically obtain a new corporation key from Industry Canada to update the directors (unless someone happens to know the password). It needs to be mailed to the Community Centre. ***Brought forward to the next meeting.***

Website sponsor page/letter – Yvele has added a new page to the website called Partners in the Community. At this time it is under construction although there are headings indicating a business logo could be placed on this page, or a donation could be made here, etc. This page will be valuable once the letter of introduction (of CHARA) is sent to all businesses, churches schools etc. in our community. Yvele has sent the first draft of the letter to Darren.

Councillor Brockington Report – Andrew Hickey presented on behalf of the councillor. The report covered the following items: *The complete PDF will be attached to the minutes.*

- Claymor, Senio, Falaise Water, Sewer and Road Renewal Potential Project Amendments
- February 5 Committee of Adjustment Meeting
- Hog's Back Bridge Work Ongoing
- Public Information Session – Road, Sewer and Watermain Project
- Official Plan and Transportation Master Plan Information Session

- Architectural Design Reveal of the Ottawa Public Library - Library and Archives Canada Facility
- Stage 2 LRT Public Meeting
- Environment Committee Approves Climate Change Master Plan
- Tree Protection Bylaw
- 2020 Summer Student Employment Program
- Wildlife Speaker Series – Living with Coyotes
- Winter Road Maintenance and Repairs

Comments and Discussion following the councillor's report:

- Regarding the amendments (Claymor, Senio and Falaise) The city will be proactive with mitigating the rat problem caused by construction. (baits will be set out early)
- City staff proposed that a new sidewalk be built on the north side of Falaise. Reasoning: it is cheaper to add a sidewalk during the time the area is under construction. CHARA attendees prefer that a sidewalk be added to Normandy north as this street leads to a school and the street is very narrow especially with parking and more so with snow banks. (Feedback for City Staff)
- Speed bumps: (Feedback for City Staff) The attendees request that the proposal be reviewed in order to incorporate larger table top speed bumps at intersections only. This facilitates easier manoeuvring for snow clearing vehicles and fire trucks and reduces frustrations including for those getting out of their laneways as well. *CHARA appreciated an engineer attending the meeting.*
- **Action:** Yvele will update the web and Facebook with important dates and other info concerning the City Plan and the new library design.
- **Action:** Yvele will advertise the student recruitment by the city on the web and Facebook.
- Committee of Adjustment will consider at the Feb 5th meeting, applications to subdivide property 1094 (1092) Normandy Cresc., into two separate parcels of land for a two storey semi-detached dwelling, one each on the newly created parcels of land. The attendees prefer front side by side houses and not one house in the front and another in the backyard. A major concern that CHARA would like the attention of the councillor is that current drainage problems will become worse for the neighbours. Therefore we request support from Councillor Brockington that there be a drainage culvert created at the back of the properties during construction.

Financial Report – The city still owes CHARA the third rink payment from 2018. Mike has contacted but has not received any information from Kim Giroux. **Action: Mike will follow up again with the city. Action: Adam will provide a financial report at the next meeting.**

Rink update – Mike reported that it has been a horrible season for building an ice rink. Volunteers are working very hard and are fighting against the melt / freezing weather. A decision is needed about the placement of the boards. They are too close the lights this year. As well, there is a 2 foot drop from one end of the ice to the other. Hopefully these problems can be corrected in the future. The manhole is still there although it is now covered with the city's poly geotextile fabric. Mike has added snow and ice as well. CHARA

has hired Heather Hunter again as the Supervisor Coordinator (scheduler). Hours will be the same as last year although we could pick any combination of hours. Mike is CHARA's Maintenance person. **Action:** Yvele will post rink hours on Facebook/Web.

New Business:

- **Councillor's breakfast** at Broadway Restaurant Feb 12, 7:30 am– Darren and Elizabeth will attend.
- **Spring clean up** – we have participated in the past but the turnout of volunteers was very low. *Brought Forward to next meeting.*
- **Community yard sale** – CHARA would like to do this in the spring or fall. **Action:** board members are requested to search out a coordinator. *Brought forward to next meeting.*
- **BBQ** - The date selected is June 23, 2020. **Action:** Lorraine will provide a list of tasks to the board members. (based on the Carleton Square's past BBQs). We also need to touch base with Jody who aptly took care of CHARA BBQs in prior years. (Darren?) It has been suggested that we could have sponsors that would provide food or drinks in order to help CHARA decrease expenses. In the past the Independent Grocery Store provided **stuff (Gail?)**. *Brought Forward to next meeting.*
- **Other:** The church on Fisher Avenue (east side) has a parking lot light that is too bright. The light shines into the bedrooms of residences on Normandy Cr. CHARA is not aware of city by-laws for lights in parking lots or even if there is one. Councillor Brockington is requested to officially communicate with the church suggesting they purchase a cap for the top of the light. .

Next Meeting February 25th, 6:30 pm. **Action:** Elizabeth will chair that meeting.

Meeting adjourned at 7:30.