

Carleton Heights and Area Residents Association - Special Zoom Meeting - October 13, 2020. Preparation for the Annual General Meeting - D R A F T minutes.

Attendees: Elizabeth Anderson, Darren Dicks, Adam Martin, Francina Webster, Yvele Paquette, Lorraine Neville

Anthony, office of Councillor Riley, will provide Darren with posters advertising the AGM. Darren will distribute 10 or so to each of us to use as we see fit. For example, on the neighbourhood mailboxes. Elizabeth will circulate information in her area and Yvele will email contacts from previous AGM.

Darren and Lorraine are still within their two year term as board directors. Therefore at the AGM meeting, Lorraine will nominate the following people to be directors for the CHARA Board.

Darren will second these nominations. Elizabeth Anderson, Mike Mack, Yvele Paquette and Adam Martin.

Francina - would you like to be nominated to be a director of CHARA?

The chair, will ask if there are others who would also like to join as a director. Following that the nominations will be closed.

An Aside: at the following meeting November 24, positions and portfolios will be determined and members or directors will take on the positions. (directors hold positions for 2 years and must be nominated again after that period.) **Vacant positions:** currently are vice-president, secretary and treasurer. Portfolios could be, for example, Marketing, Rink manager. Promotions, Communications, Website, Social Media (facebook and twitter),

Guest speaker at the AGM will be George Hartsgrove, Council on Aging. Darren will contact Mr. Hartsgrove to settle on the exact theme of his talk. (aging and mental health, mental health in tough times, helping isolated seniors/individuals). CHARA then must decide on what the AGM poster will say. (Be safe, be sane,

AGM agenda (using Lorraine's suggestions)

REGISTRATION of Members via Zoom.

- 1.Call to Order.
- 2.Introduction of Present Board Members
- 3.Approval of Agenda.
- 4.Approval of 2019 AGM Minutes as presented.
- 5.Presidents Report.
- 6.Approval of 2019 Financial Statements as presented. Plus up date by Treasurer.
- 7.Election of Directors - # of position available ,
Call for Nomination/ election if required.
- 8.Councillor Riley Brockington Report. Question and Answer period.
- 9.Guest speaker - Mental Health and the Community- Question and Answer period.
- 10.Rink Update/ Report - Seeking Volunteers, positions available, contact person.
- 11.Next Board Meeting November 24

Elizabeth will manage the ZOOM presentation of the agenda, previous AGM minutes and the financial statements.

RINK - Darren proposed that he will investigate the costs etc of having toques advertising the **CHARA**. Second by Adam. Francina provided information regarding face masks to advertise

CHARA/Rink. <https://ecoequitable.ca/collections/ecoequitable-products/products/mask-regular-fabrics>. To be discussed at November's meeting.