

CARLETON HEIGHTS AND AREA RESIDENTS' ASSOCIATION (CHARA)

Minutes of the Board of Directors Meeting
Tuesday, August 24th, 2021
Place: Zoom meeting

Attendance:

Board Members: Darren Dicks - President, Yvele Paquette - Vice-President,
Directors: Elizabeth Anderson, Lorraine Neville, Tim Patterson, Mike Mack, Francina
Webster. Regrets: Adam Martin - Treasurer

Members: Elizabeth Costello, Jody Sunstrum

Agenda and Minutes

Lorraine moved to approve the agenda, Second by Elizabeth. Accepted by all.

Lorraine moved to approve the June 22nd minutes. Second by Elizabeth. Accepted by all.

Business Arising from the Minutes: Active Transportation - The councillor's office received over 80 emails on this subject. (See minutes from June 22). A summary was forward to the transportation staff. There is a list containing short term and long term projects.

- **Action: Yvele** will request Councilor Brockington to provide the summary to the directors.

Courtland Park/NOP committee - Action: Elizabeth Costello and Elizabeth Anderson are preparing a letter to respond to the concerns and errors within the City's written response to the walk about in Courtland Park.

Upcoming vote in council – CHARA's response/strategy - Postponed

In an earlier email Riley updated CHARA regarding the new dates.

- Wednesday, September 29– Public Open House
- Thursday, October 14 - Joint statutory meeting of the Planning Committee and Agriculture and Rural Affairs Committee, under the Planning Act, convened in accordance with Subsection 88 of the Procedure By-law pursuant to the delegated authority granted by City Council at its meeting on February 10, 2021. The location and format of this meeting is to be determined. Details will be communicated at a later date.
- Wednesday, October 27 - City Council Consideration of the report on the final draft of new Official Plan

Therefore The CHARA strategy will be discussed at another meeting.

Financial Report. Monthly update - postponed

New Business - none

BBQ.

Jody had provided the board, via an earlier email a list of items and costs. Lorraine urged the board to pay as Jody is out of pocket. **Action: Darren** will get the cheques from Adam and coordinate signing by Mike and/or Lorraine.

After detailed discussions regarding the continuation of the BBQ (pros and cons following Ottawa Health guidelines and CHARA's responsibilities) it was decided to postpone

the Sept 14th BBQ until the Spring. Yvele proposed a motion to cancel (postpone) the BBQ. Lorraine second it. Vote taken. Carried.

Action: Jody will contact the vendors to find out the costs incurred by postponing and/or cancelling the BBQ.

Planning the AGM

At the meeting it was established that the AGM will be on:
September 28
at 7:00 pm
using ZOOM.

Action: Tim will provide a notice for the Councillor's newsletter (tonight). As well, he will create a poster for distribution.

Board of Directors: The minimum number of directors is 6 and maximum is 9. Directors to be acclaimed are: Elizabeth Anderson, Tim Patterson, Yvele Paquette, Michael Mack. (*One more year remaining on their 2 year commitment*)
Two directors are resigning: Francina and Adam. Written resignation letters will be sent to the President of the Board. (As per by-law 4.04)

Elections: At the AGM we need to nominate and second: Darren, and Lorraine for a 2 year term.

Action: CHARA members need to find/suggest 3 more people for nomination - if we wish to have 9 directors.

Therefore, at this years AGM, we should call for nominations for 5 Directors for a term of two years. (Darren and Lorraine plus 3)

Note: At the first meeting after the AGM, the directors designate the officers and their duties (president, secretary, treasurer including portfolios) (By-laws 6.01 6.02)

Guests Speakers

Action items:

- **Yvele** to contact Boys and Girls Club; - (confirmed Sarah Scybulski is happy to speak for 5 to 7 minutes.)
- **Elizabeth A.** To contact Peter Organ from Debra Dynes
- **Francina** to contact Councillor Brockington - request for a speaker on Active Transportation. - request has been sent.
- **Elizabeth Costello** - powerpoint presentation - Courtland Park concerns
- Riley will also provide a report.

Action item: Darren will send a draft AGM agenda (done Aug 25)

Action item: Yvele to put an AGM note on Facebook and CHARA website.

Date for next meeting – September 28th, 2021

Adjournment: 7:42 pm