April 22, 2025, CHARA Board Minutes

**1 Call to Order**: The meeting was called to order at 6:32 p.m.

**2 Establish Quorum**: Quorum was reached with the presence of seven Board members.

Board Members: Tim Patterson, Elizabeth Anderson, Peter Organ, Rebecca Lee, Lorraine Neville, David Pinet and Elaine Vininsky

Regrets: Yanick Charles

Councillor’s Office: Adele Stubbert

Guests: Oluseyi Smith, Serge Drouin, Dina Vu, Susan Baker, Joan Morishito, Liz Cooke, Andrew/Jessica Matwick and Rick/Janet Palmer

**3 Approve Agenda**: Moved by Elizabeth Anderson and seconded by Tim Patterson

**4 Approve Minutes of March 25**: Moved by Elaine Vininsky and seconded by Elizabeth Anderson

**5 Approval to post minutes of Feb 25 meeting** (with removal of “in camera”) Moved by Elizabeth Anderson and seconded by Loraine Neville

**6 Councillor’s Report** by Adele Studdert, assistant to Riley Brockington:

a Wilshire Avenue Parking Petition: Total number of impacted properties is 26 based on data from GeoOttawa. Twenty-one residents responded.

* North side proposed No Parking changes supported by 77% (20 properties) of the petitioned addresses. This meets policy requirements. Traffic Services will proceed with issuing the work order to change the north side regulations accordingly.
* South side 2-hour maximum limit, from 7am to 7pm, Monday to Friday was supported by 62% (16 properties) of the petitioned addresses. Policy stipulates that 66% (or more) support is required to change the regulations. Therefore, the response is one household short of the required support for the petition to succeed. In a follow-up message, Adele reported that Councillor Brockington had asked her to canvass the street again to see if one or more additional votes can be obtained.

 b Parking in front of mailboxes: Adele requested that she be informed every time by-law services are called for this infraction.

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-2-

c Phase Five of Transportation Master Plan: A meeting on the Baseline Rapid Transit Plan will be held at the Ray Friel Recreation Centre on April 29, from 6:30 to 8:30 p.m. Zoom meetings for the east, west, south and centre town area are also scheduled.

d Carleton Heights Tennis Court Resurfacing: The work is a little behind schedule because the curling club needed the space for parking.

e Mooney’s Bay Pavilion Replacement Project: An open house is scheduled for May 8, from 6:30 to 8:30 p.m. at the Jim Durell Recreation Centre.

f Councillor Brockington will host a May 31 information session on the Comprehensive Zoning Bylaw Review. His office will provide further information ahead of the meeting.

g Ward Events: April 25-26 Arts Day from 9:00 a.m. to 2:00 p.m., May 10 Mother’s Day High Tea, June 5 Strawberry Social

Questions and Comments:

Lorraine wants Riley to post information on the BBQ in his upcoming newsletters.

**7 BBQ Planning Update**: Rebecca Lee reported that CHARA received a $500 sponsorship. She requested help in dropping off sponsorship forms at local businesses. Malen Framing is offering a prize. This long-time neighbourhood store is closing in February, 2026.

**8 Other Business**:

a Climate Resilience Portfolio Update: Rebecca Lee said that a four-women coalition in Ottawa is looking at tree planting from the point of view of canopy cover, and has applied for city funding. Apparently, there can be as much as a four degree C temperature difference from one block to another when a tree canopy is in place. She would like to get in touch with Aileen Duncan from the Canopy Project, who spoke at a Board meeting in 2024. Another member provided her with Aileen’s coordinates.

b Proposed Amendment to the Carleton Heights Secondary Plan: One- and two-storey homes could go as high as four stories adjacent to portions of minor corridors. Lorraine noted that she has forwarded this information to the Board of Directors of Carleton Condominium Corporation #38 (corner Fisher and Meadowlands Drive).

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-3-

c Rebecca asked about the starlight drawings on the ground. Adele was unsuccessful in securing any information; however, a guest indicated that he had spoken to the surveyor and the project has to do with the ditches. Elizabeth noted that the city planned to spend $2.3 million to rebuild ditches.

**9 Adjournment**: Moved by Rebecca Lee and seconded by Tim Patterson. The meeting adjourned at 7:35 p.m.