

## CHARA BOARD OF DIRECTORS MEETING

### D R A F T Minutes

Time: 6:30 P.M., Tuesday, February 25, 2020

Apeldoorn Community Centre, 1665 Apeldoorn Avenue Ottawa, Ontario, K2C 1V6

Elizabeth called the meeting to order at 6:30pm.

**Attendees:** Elizabeth Anderson, Yvele Paquette Adam Martin, Anthony Chiarello , City of Ottawa; Tim Paterson, Doug O'Brien, Susan Baker, Councillor Brockington

**Regrets** Darren Dicks, Noel Sabbagh, Lorraine Neville

**Approval of Agenda** – Elizabeth moved to approve the agenda; second by Yvele.

**Approval of the minutes** - Adam moved to approve the minutes from January, second by Elizabeth.

#### **Business or actions arising from the minutes**

Corporation Canada status update – We are registered at Industry Canada, although the list of current names have not been updated. **Action:** Adam will follow up.

Committee of Adjustment – update from Doug O'Brien – The meeting concerning 1094 1092 was delayed until April. Reason: There are large trees on the property in front and these affect the building of a new laneway. As well a large tree in the back yard is shared with another neighbour. The committee of adjustment is in discussions with the city arborist.

Culvert – Doug has spoken to the developer and he is not averse to building a culvert and drainage trench in the back of the property during excavation. City approval is probably required. **Action:** Councillor Brockington will approach the developer and update CHARA later.

The light behind the church on Fisher Avenue (east side) shines into the bedrooms of residences on Normandy Cr. CHARA is not aware of city by-laws for lights in parking lots or even if there is one. **Action:** Councillor Brockington is requested to officially communicate with the church suggesting they purchase a cap or shield for the top of the light.

**Councillor Brockington Report** - Topics included are: Full report is separate.

- Hog's Back Bridge
- Sewer and Road Renewal, Traffic calming amendments
- Committee of Adjustment
- LRT Phase 2
- River Ward Women's Day Speaker Series
- Sign up for River Ward Newsletter
- Upcoming Events

**Financial Report** - Adam – Two deposits have been received from the city. Still missing is the city payment for the rink for 2018-19. **Action:** Anthony will follow up.

**Rink update** – Mike would like the rink to stay open as long as possible. The weather though has not been cooperative. Our contract with the city ends February 28<sup>th</sup>.

## New Business

**Spring clean up date and promotion** – CHARA wants to participate again but we need many more volunteers. Only 5 or 6 people cleaned the park last year. We will continue to discuss the area we wish to work within. It may not be the park. **Action:** Elizabeth (and Susan) will talk to their neighbours to find out who is interested in participating and which area would be cleaned up. **Action:** Adam will register us and pick up the kit. **Action:** Yvele will put a note on Facebook. Note: participants will be asked to bring their recyclable bins, as the only provisions from the city are the glad bags. Riley may assist volunteers by providing pizza to the volunteers. His office will help promote this activity once CHARA selects an area to clean. Keep him informed.

### 2020 Spring Cleaning the Capital - Important dates

- **March 15, 2020:** Early bird registration begins. Register your litter pickup or graffiti removal project by April 14 to be eligible to win an early bird prize donated by our generous sponsors.
- **April 15, 2020 - May 15, 2020:** Spring Cleaning the Capital campaign
- **May 8, 2020 – May 10, 2020:** Capital Clean-up Weekend
  - If your project takes place during Capital Clean-up Weekend, a campaign sponsor and/or your city Councillor may visit your team during your registered clean-up!
- **May 12, 2020** - Province of Ontario Day of Action on Litter
- **May 15, 2020:** Registration ends
- **May 31, 2020:** Deadline to submit your online clean-up report. After you have finished your clean-up project, please submit your online clean-up report. Submit it by **May 31, 2020** and your team will be entered in a draw to win prizes donated by our sponsors. You will need your registration code to access your clean-up report.

**Community yard sale date** – CHARA decided not to organize this due to low participation in the past.

**BBQ June 23, 2020** – Jody Sunstrum has offered to organize the BBQ again this year. CHARA is so grateful for her experience and contacts. CHARA may try to reduce costs by looking into alternatives to Grill Masters. **Action:** Tim will look into Enbridge Community website / and make contact. (CHARA would provide the meat and they would cook it). CHARA would still be responsible for drinks and popsicles etc. **Action:** Anthony will provide contact information.

**Letter to CHARA partners** – Yvele read out a draft letter that introduces CHARA to area businesses, churches, school etc. **Action:** Mike will review the letter suggest changes to Yvele. **Action:** When final, the letter will be delivered to area businesses, churches etc. through the kindness of Yvele and Elizabeth.

Meeting adjourned at 7:45, Next Meeting March 24, 6:30 pm.