

**CHARA Board Meeting MINUTES**  
**January 25, 2022**  
**6:30 pm**  
**Zoom Meeting**

**Attendance:**

**Board Members:** Yvele Paquette (President), Elizabeth Anderson (Vice-President), Rachel Vincent (Secretary), Tim Patterson, Lorraine Neville, Kurt West and Mike Mack.

**Regrets:** Darren Dicks, Elizabeth Costello (Treasurer).

1. **CALL TO ORDER:** Yvele Paquette (President) called to order the meeting at 6:35 and declared there was quorum.
2. **APPROVAL OF AGENDA:** Yvele moves to approve the agenda, Lorraine seconded. **Motion carried.**
3. **APPROVAL OF MINUTES:** Lorraine moves to approve minutes of December 14, as presented. Rachel seconded. **Motion carried.**
4. **UPDATE ON THE RINK:** Mike says the rink is in good shape. Small group of fantastic volunteers! The only challenge: we need more supervisors. Another five weeks until the end of the contract. **Action: Yvele** to post on FB a request for volunteers for the rink. **Kurt** volunteers to do weekend supervision. **Darren** will send him the spreadsheet link where one can add their name to the rink schedule.
5. **STRATEGY DISCUSSION: Purpose of this strategy** meeting was to review our goals for CHARA and map out how we are going to accomplish them. Directors were asked beforehand to review the work description and the portfolio documents provided by Yvele. In advance of the meeting members were invited to make suggestions and changes to these documents.

**Outcomes:** Safety was moved to Residential & Municipal and Elizabeth Anderson joins Elizabeth Costello. Community Engagement is defined as activities that bring the community together. Examples: AGM, BBQ, Skating Rink, Community Gardening, Tree Planting for Residents, Winter Carnival, Garage Sales, Saturday Coffees at the Rink, Tournaments.

**Community Engagement is a priority.** CHARA needs to attract people to visit social media and our website and to become members or to at least attend the meetings. CHARA needs to make better use of Twitter and start using Instagram. Meetings need to be more welcoming; have “round tables” and introductions at the beginning of every meeting.

**Actions: Rachel:** To explore using Twitter. Rachel to investigate community garden options and ask Councillor Brockington for a list of current gardens in the CHARA area. **Yvele:** Will revise documents presented at this meeting, take back Facebook work, to revise generic business card and to add crime statistics to website. **Kurt:** Will organize the tree planting and make contact with city staff. All will report back to members at the next meeting. **Elizabeth A** will take over the contact list probably in April.

6. **ADJOURNMENT:** Lorraine moves a motion to adjourn the meeting at 7:49 pm. Elizabeth seconds; **Motion carried.**

**Next meeting: February 22, 2022, 6:30 pm**

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**Annex: Notes sent to CHARA from City Councillor Riley Brockington**

The City of Ottawa has launched [Phase 3 of its consultation on the Transportation Master Plan](#). During this phase of engagement, the public is invited to provide input on the close to 70 proposed transportation-related policies to be included in Part 1 of the TMP and use the online engagement tools to provide feedback on the pedestrian and cycling projects that are proposed for implementation from 2023 onwards. The deadline for input has been extended to **February 18, 2022**, though feedback is encouraged as soon as possible.

Residents are also invited to take part in an **Open House on February 15 at 6:30 pm**, focusing on the proposed policies and hosted by the City of Ottawa.

This is an opportunity to learn more about the TMP policies and take part in a question-and-answer session. Those interested in attending can register <https://www.eventbrite.ca/e/tmp-open-housepdt-seance-portes-ouverte-tickets-252006778057>

Residents are strongly encouraged to submit their questions ahead of time. You can submit your questions here <https://s-ca.chkmkt.com/?e=257370&h=114D24DA8842950&l=en>

The TMP Review website can be found here: [Transportation Master Plan Update](#)