



**CARLETON HEIGHTS AND AREA RESIDENTS' ASSOCIATION (CHARA)
Board of Directors Meeting Minutes of the Monthly CHARA Meeting**

6:30 pm, Tuesday, February 28th, 2023

Zoom meeting (For an invitation e-mail: info@ourchara.ca)

1. Call to Order. E. Anderson called the meeting to order at 6:35 pm.

2. Establish Quorum

Directors: Peter Organ, Elizabeth Anderson, Tim Patterson, Lorraine Neville, Elizabeth C., Patrick Diotte

Regrets: Darren Dicks, Mike Mack, Angela Grandinetti

Community Members: Susan Baker, Dave Coyle, Jane Lund, Dave Coyle, Franco Ippolito, Judith Staniulis, Rebecca Lee, Sophia Pradal.

From the Councillor's office: Riley Brockington, Mary Young

3. Approve Agenda Addition of 780 Baseline and Agri Canada Report (Elizabeth C.). Lorraine Neville moved to approve the agenda as amended. Peter Organ seconded. Motion carried.

4. Approve Minutes of January meeting (see <https://ourchara.ca/minutes/>) Tim Patterson moved to approve Minutes of January meeting. Elizabeth Costello seconded. Motion carried.

5. Councillor Brockington's Report

- 780 Baseline: The Councillor is holding weekly meetings with Councillor Devine & Community Members
 - o 3rd submission is coming: tower heights and unit numbers will be decreasing;
 - o 45-degree angular plane will be almost 100% in compliance; and
 - o This will be filed at some point soon, however this pushes the deadline because everything needs to be reviewed prior to submission to Planning Committee.

- 222 Baseline: Application recently filed by the owner
 - o Councillor to host public session soon to receive a presentation and put concerns on the record;
 - o Concern about deadlines attached to planning files; and
 - o Plan is to host consultation meeting in March.

- Baseline Corridor Secondary Plan
 - o Plan will still be pursued by the City during this term of council;
 - o Councillor has communicated that there is a lot of interest in getting this secondary plan through; and
 - o Planning department work plan is expected to be delivered in June, so we expect a four-year plan-to-plan at that time – this will provide greater clarity on how things will play out.

- OC Transpo
 - o Transit commission meeting: staff agreed to look at cost neutral proposal to offer an abbreviated service of the former route 3.



- Comprehensive Zoning By Law Review
 - o Coming out of OP;
 - o 3-year process – neighborhood by neighborhood – maps out how to absorb growth; and
 - o Pushed by 6 months, but that needs to be confirmed.
- Budget
 - o More water infrastructure renewal on South of Meadowlands as part of 2023 budget; and
 - o More water infra and road renewal work in Carleton Heights as part of Ph 2 (\$8-9 million).
- Upcoming events
 - o Twitter: On Saturday hosting Carlington vs Hintonburg Trivia night (Alexander Community Centre, dinner at 5, 6 trivia)
 - o March 7 – River Ward’s annual speaker event
 - o March 26th – Second movie afternoon at the Huntclub Riverside Community Center
 - o April 8th – Easter breakfast at the Alexander community center
 - o April 22nd – Earth day, hosting electronic waste depo and other services. More details to follow.
- Q & A
 - o 1 (Elizabeth C): With water infrastructure replacements in the past, diameter of pipes were reduced which led to pipe damage. Can this be mitigated in advance?
 - Councillor: Concern noted, will follow up.
 - o 2 (Elizabeth C): Concerned about consultation – trend towards presentation rather than an actual consultation. Concerned about questions not being heard.
 - Councillor: Not actually required to hold consultation meetings – Councillor states that he has worked hard to encourage them. For 222 Baseline, the Councillor intends on holding an information session to get everyone on the same page. Proponent doesn’t have to host consultation, but it’s the councillor’s job to make them happen because they are considerably important. Riley is open to feedback on format.
 - o 3 (Elizabeth C): No answers to our questions in the as we heard it report?
 - No one question from the 14 questions asked were answered from the city.
 - No comment.
 - o 4 (Lorraine N.): Confirm that rats will be dealt with thru construction processes in the area?
 - Councillor: Yes – it is an important issue that is being considered.

6. Financial Report (Elizabeth Costello)

- Operational reserve fund – enough to pay for two years of operations. No major concerns from a financial perspective;
- Efforts will be made to try to bring bookkeeping services down, however a review is required;
- Similar insurance fees as last year;
- \$3500 has been allocated to the BBQ;
- **1x special compensation to the rink moved by Darren Dicks via email, second by Elizabeth C. Increase from \$2400 to \$3000; Motion carried.**



- One-time payment, motion required for future years;
- Operating reserve fund took a dip this year due to an increase in events; and
- Move to receipt of estimated financial statements for Feb 2023, moved by Lorraine, Seconded by Elizabeth C. Motion carried.

780 Baseline Rd

- Next steps: Contact Architectural Chair at Algonquin to calculate sensitive integration with mature neighborhood;
- Appear that site plan is changing – parking & heights. More to follow once the developer has revised the submission.

222 Baseline Rd

- Residents meeting tomorrow to review application (4 storey building with 5th floor Terrace); and
- Biggest concern at this time is related to safety. More to follow after the meeting.

Report from Ag and Rural Affairs Committee

- Baseline secondary plan does not have a date; and
- Zoning by law amendment supposed to be underway.

7. Report on FCA Business (Lorraine Neville)

- Lorraine has been attending their meetings. Number of associations along Baseline Rd. attend the meeting. Lorraine has proposed a presentation by CHARA to present current issues regarding transportation and security along the Baseline corridor.

8. Business Arising from the Minutes

- Requirement for lessons learned on rink and dedicated rink meeting (taking place on 22 March 2023).

8.1. Rink Update (Mike Mack)

8.2. Proposed garage sale: need a new lead for this initiative.

- No interest in leading the vent.

9. Other Business

- Community member asking if we will be having these meetings in person again?
 - o Hybrid Meeting as an idea to be explored. Will remain virtual for the time being.
- Community Garden at Lexington Park: recent workshop with GoodFoods cancelled, more to follow.

10. Adjournment. Meeting adjourned at 7:32PM. Lorraine moved to adjourn the meeting. Seconded T. Patterson. Adjourned.

11. Next meeting date: March 28th, 2023.



10. BBQ Planning Subcommittee Meeting (post-adjournement)

- Park permit submitted on behalf of CHARA to the city – waiting on a response. This will insurance requirements for the event.
 - o For applications received February 1, 2023, to March 31, 2023, permits will be reviewed on a first come, first serve basis and issued by April 14, 2023
- Once insurance requirements for the event have been confirmed and the BBQ is deemed financially achievable, bookings with vendors will be made.
- **Action items:**
 - o Ice Cream Truck (Patrick)
 - o Local companies that may be interested in funding?
 - o Reach out to vendors – Franco and Angela. Letter required
 - o Down payment for Little Ray's
 - o Send park permit anytime after the 1st of Feb (Patrick);
 - o Can Grill Master make fries to sell?
 - o 50/50 draw
 - o Advertising: Franco, Angela, Elizabeth, Lorraine
 - o Flyers for schools specifically
 - o Scouts Canada, 89.9, Fire Department, Police, Safety Girl Guides, Tree Guy, Local Bike shops