



**CARLETON HEIGHTS AND AREA RESIDENTS' ASSOCIATION (CHARA)  
Board of Directors Meeting Minutes of the Monthly CHARA Meeting**

6:30 pm, Tuesday, January 24th, 2023

Zoom meeting (For an invitation e-mail: [info@ourchara.ca](mailto:info@ourchara.ca))

**1. Call to Order.** E. Anderson called the meeting to order at 6:35 pm.

**2. Establish Quorum.**

E. Anderson confirms quorum.

Board members attending include: Tim Patterson, Elizabeth Anderson, Peter Organ, Elizabeth Costello, Darren Dicks, Mike Mack, Angela Grandinetti, Patrick Diotte (later), Regrets: Lorraine Neville (Board Member)

From the Councillor's office: Riley Brockington, Mary Young

From the community: Sophia Prada, Janet Bax, Janet Lund, Dave Coyle and Elaine Vinnisky

**3. Approve Agenda** Peter Organ approves agenda. T. Patterson seconded. Motion Carried.

**4. Approve Minutes of November meeting (see <https://ourchara.ca/minutes/>)** Peter Organ approves Minutes of November meeting. Angela Grandinetti seconded. Motion Carried.

**5. Councillor Brockington's Report (see the Councillor's detailed report posted on [our website](#))**

- Feb 7<sup>th</sup> 630 p.m. Budget Consultation, 1480 Heron Road;
- Ottawa Hospital parking garage construction started at Preston at Prince of Wales, Phase 1 of 5;
- Feb 9<sup>th</sup> Ottawa Hospital Site Plan Phase 3 (hospital) and Phase 4 Presentation;
- Traffic calming assessments across the ward. New requests for this year's plan: (not including existing requests) Kochar flex stakes renewed in the North and South (park, high pedestrian traffic), Lexington Avenue and Normandy Crescent;
- Vacant Unit Tax – declare by March 16<sup>th</sup>. 1% tax is new if property empty 6 months or more. This will be reviewed and debated this calendar year;
- Snow clearing – if you have fire hydrant residents need to clear around the hydrant (1.5 metres);
- New events: Annual breakfast for P/VP Feb 3, family movie night Feb 10, Trade show/ career fair at St. Pius X High School in March at lunch hour, International Women's Day Speaker Series Mar 7<sup>th</sup>
- 780 Baseline Road Zoning By-law Amendment Application, revised submission, increased height and density session January 12<sup>th</sup> and questions/concerns remain. Want a smart development that fits well here to be a good fit/integrate with neighborhood. Meeting tonight and February before the Planning Committee meetings – anticipated late March and early April.

**6. Business Arising from the Minutes**

**6.1. Ongoing search for CHARA president** – no volunteers at this time.

**6.2. Rink Update (Mike Mack)**



- We are actively soliciting volunteers to help with maintaining the rink – see action item below for proposal to purchase volunteer recruitment signs to be posted at the rink;
- A considerable amount of time has been dedicated by Mike and his team to establishing a maintaining the rink. Extra hands would be very helpful.
- A city truck recently drove on the rink and caused quite a bit of damage to the rink’s surface. The city was made aware of the issue (specifically, Mary Young was aware). According to the city, the truck needed to drive on the rink in order to create a path for safety reasons.

**Action item:** Yvele to obtain quote from vista print for Volunteer Recruitment signs for the rink. Patrick to send the proposal to CHARA board members for approval.

### 6.3. BBQ Planning Update (Patrick Diotte)

- Patrick D. moves a motion to approve the BBQ date of June 27<sup>th</sup>, 2023. Peter Organ seconds. Motion carried.
- Vendor update:
  - o Carleton Heights Community Center has agreed to host the event. Park permit must be submitted any time after Feb 1<sup>st</sup>, 2023 in order to receive permission from the city to utilize the space.
  - o Grill Master has been booked. Last minute details (food quantity and types) will need to be confirmed before the event.
  - o Circus Delights has been booked, however Mary Young has informed the group of additional insurance requirements for bouncy castle (in addition to the insurance provided by the vendor). In email correspondence on January 25<sup>th</sup>-26<sup>th</sup>, directors agreed to cancel Circus Delights due to insurance costs.
  - o Other vendors: EnvironCentre will partake in the event - other vendors to be identified, contacted, and booked in the coming months. This will be discussed at the next subcommittee meeting.
  - o Angela Grandinetti volunteered to reach out to local businesses regarding donations in return for the opportunity to advertise at the BBQ.
  - o Sophia P
- Financial Update – see [BBQ planning document](#) on our website.
- The next BBQ planning subcommittee meeting will take place following the February Board of Director’s meeting (February 28<sup>th</sup>).

#### **Action items:**

- Send park permit anytime after the 1<sup>st</sup> of Feb (Patrick);
- Cancel Circus Delights booking (Patrick)

### 7. Financial Report. Postpone until Feb 28<sup>th</sup>.

### 8. New Business.

#### 8.1. Community Garage Sale proposal



- Yvele P. proposed CHARA plans a community garage sale initiative. The proposal involves the coordination and advertising of various garage sales on individual residents' properties.
- Despite concerns regarding over committing CHARA efforts, particularly with the upcoming BBQ, Yvele is comfortable with taking on this initiative. Other members expressed their support.
- Members that expressed support for CHARA having a Garage Sale include: Sophia Prada, Janet Bax and Angela Grandinetti.
- Purpose of the garage sale is twofold. 1) to engage residents 2)fundraise.

**10. Next meeting date:** February 28<sup>th</sup>, 2023.

**11. Adjournment.** P. Diotte moved to adjourn the meeting. Seconded T. Patterson. Adjourned.