



**CHARA Meeting Minutes - 23 February 2021**

**Zoom at 6:30 pm**

Board Members Present: Elizabeth Anderson, Darren Dicks, Mike Mack, Lorraine Neville, Tim Patterson, Yvele Paquette, Francina Webster. Regrets: Adam Martin.

Other Attendees: Councillor Riley Brockington, Susan Baker, Andrew Hickey, Peter Organ, Jody Sunstrum, Krista West

**Minutes:**

<b>Agenda Items:</b>	
1	Call to Order
5	<p><u>Councillor Brockington's Report</u></p> <ul style="list-style-type: none"> <li>● 1111 Prince of Wales development proposal (Prince of Wales and Heron); Proposal to expand the parking lot of the office tower on the corner; The proposal is still under review with the City; RB has suggested that they wait to do the work (until they renew their lease)</li> <li>● A prospective Cannabis retailer with a pending licence has a few locations under consideration, including: the Apollo Center (Baseline and Prince of Wales), the Lone Star Plaza (Baseline and Fisher), or the Laurentian Plaza (Baseline and Clyde). Riley will not support an application that is within the community, but will not oppose applications on arterial roads that are on the outskirts of the community</li> <li>● St Augustine Catholic School is raising money to replace their playground; they have raised \$20,000 of the \$30,000 that is needed. The Hog's Back MacDonald's and RB's office have plans to make contributions.</li> <li>● Dynes Road traffic calming. RB met with residents and did a walk about on Dynes from Prince of Wales to Fisher; additional traffic calming will be added on Dynes (not speed bumps)</li> <li>● 1598 Prince of Wales development proposal. Plan is to build 2x 2-story units, with 6 units each. The proposal is going through the City's review process now. RB will report back when more information becomes available and the plans are refined.</li> <li>● Question and Answer:</li> </ul> <p>Q1: Will St Augustine's stay open?  A1: It is not clear what will happen. The two school boards are working together (St. Augustine's, Lexington Park, McGregor Eason). The Minister of Education has not authorized the purchase of the property. Some talk of combining the schools and building a new building.</p>

4	<p><u>Business Arising from the Minutes</u></p> <p>a. <u>Contribute – how to proceed [Yvele]</u></p> <ul style="list-style-type: none"> <li>● Yvele has created an account for CHARA on the App. All members were sent the content.</li> <li>● <u>Post meeting note</u>: Yvele met with the App developers on 25 February 2021 to provide feedback. App functionality is improved; however, some bugs remain..</li> </ul>
4	<p>b. <u>Yvele’s email of past items that need attention</u></p> <ul style="list-style-type: none"> <li>- Yvele proposed that CHARA should reach out to local churches, schools and businesses.</li> <li>- Support local businesses especially due to the economic impact from COVID.</li> <li>● Offer to put their website link (local link) on our site or a picture of their business card. They could put coupons there too.</li> <li>● Start a reciprocal relationship</li> </ul> <p>Action: Yvele will draft the letter for Darren’s signature Action: Elizabeth will edit the letter.</p>
2	<p><u>Approve Agenda and confirm who is recording the minutes of the meeting</u></p> <p>Motion: <b>Lorraine</b> 2<sup>nd</sup>: Tim</p> <p>Minutes taken by Francina</p>
3	<p><u>Approve Minutes of January 26th meeting</u> Motion: Lorraine 2<sup>nd</sup>: Elizabeth</p> <p><u>Approve Minutes of December 15<sup>th</sup> meeting</u> Motion: Lorraine 2<sup>nd</sup>: Tim</p>
6	<p><u>Financial Report. Monthly update</u></p> <p>Item deferred.</p>
7	<p><u>New Business</u></p> <p>a. <u>New approach to maintenance and revisit compensation for maintenance and snow clearing (See below)</u></p> <ul style="list-style-type: none"> <li>● Darren confirmed that signs have been put up around the rink</li> <li>● Darren confirmed that there are 20 toques remaining</li> <li>● Mike will submit for expenses; but declined compensation for rink setup</li> <li>● Jody reported the hours for the rink as follows: <ul style="list-style-type: none"> <li>○ Total hours open: 104 hours (59.5 hours were supervised)</li> <li>○ Total Stipend Cost: \$588 (as of 23 Feb.), which is under budget</li> </ul> </li> </ul> <p>Darren now proposing to spend the surplus to thank people:</p> <ul style="list-style-type: none"> <li>● Lorraine: Increase snow clearing from \$200 to \$400</li> <li>● Lorraine: Rink preparation coordinator \$300 (Mike declined)</li> <li>● Lorraine: Maintenance coordinator (4 people): \$600 to \$800</li> </ul>

	<ul style="list-style-type: none"> <li>Maintenance volunteers: \$50 gift card each; \$75 if they put in 15 hours or more (thank you gifts last year were gift cards to Lone Star and Shoppers Drugmart)</li> </ul> <p>Motion to approve: Lorraine  2<sup>nd</sup>: Elizabeth  All in favor; none opposed</p>
7	<p><u>b. Donation request for St Augustine's playground</u></p> <p>CHARA did send a letter of support which is a requirement for them to proceed.</p> <p>Item deferred.</p>
7	<p><u>c. Report from Elizabeth on the Golden belt meeting</u></p> <ul style="list-style-type: none"> <li>Proposal was voted down</li> <li>Discussion deferred until Riley is present</li> </ul>
7	<p><u>d. Protection of grass boulevards in Courtland Park, especially Morley Blvd. and Sanford Ave. between Prince of Wales and Morley – Elizabeth</u></p> <p>Issues:</p> <ol style="list-style-type: none"> <li>Grassy boulevards have been / are being damaged during the construction of infill homes and by parked cars</li> <li>There has been an increase in the need for street parking</li> <li>Parking bylaws are not consistently enforced in the area (e.g., permanent street parking without a permit; parking on both sides of the street)</li> <li>Pedestrians are losing access to the boulevard because of the mud and potholes</li> </ol> <p>(It was noted that other areas in Carleton Heights have similar problems with hard/soft landscaping on city property, and parking too.)</p> <p>Possible solutions:</p> <ul style="list-style-type: none"> <li>The use of flexstrips in the middle of the road; however, these were implemented and made the issue worse</li> <li>The use of stakes to protect the grass; however, the City will only allow plastic/fiberglass stakes (not wooden stakes)</li> <li>Ditch gardening and soft landscaping; however, these gardens can prevent pedestrians from walking there.</li> <li>Andrew offered to look into what other options might exist</li> </ul> <p>Discussion with respect to possible paths forward to be continued at the next meeting.</p>
7	<p><u>e. Review of job descriptions and new portfolios -Yvele</u></p> <p>Item deferred.</p>
7	<p><u>f. Date for AGM and ideas for guest speaker</u></p> <p>Item deferred.</p>
	<p><u>g. Should we set a date for a summer bbq?</u></p>

	Item deferred.
8	<u>Date for next meeting – March 23rd, 2021</u>
8	<u>Adjournment.</u>  Motion: Darren 2 <sup>nd</sup> : Elizabeth