

CARLETON HEIGHTS AND AREA RESIDENTS ASSOCIATION (CHARA)
MINUTES OF THE BOARD OF DIRECTORS
Zoom MEETING NOVEMBER 24, 2020

BOARD PRESENT

Darren Dicks
Elizabeth Anderson
Adam Martin
Lorraine Neville
Tim Patterson
Francina Webster

BOARD ABSENT

Yvele Paquette
Mike Mack

MEMBERS & GUESTS

Jody Sunstrum
Peter Organ
Riley Brockington, City Councillor

1. **CALL TO ORDER:** The President D. Dicks called the meeting to order at 6:40 p.m.
2. **APPROVAL OF AGENDA:** D. Dicks Moved, Approval of the Agenda, Seconded by E. Anderson. **Motion Carried.**
3. **APPROVAL OF MINUTES:** F. Webster Moved, that the September 22, 2020 Board meeting Minutes be approved, Seconded by T. Patterson. **Motion Carried**
4. **BUSINESS ARISING FROM THE MINUTES:** R. Brockington informed the Board that the Cannabis Store on Meadowlands/Prince of Wales would be opening on December 5th. R. Brockington, advised the Board to approach the Provincial MPP Joel Harden on this matter, L. Neville will draft a letter to Joel Harden (MPP) for the Board's review on this issue. **Action Required.**
5. **APPOINTMENT OF VICE PRESIDENT, TREASURE, SECRETARY AND PORTFOLIOS:**
D. Dicks, called for nominations for **the position of Vice-President:** E. Anderson Moved, the nomination of Yvele Paquette to the Vice-President position, Seconded by L. Neville. Although Yvele was not at the meeting she had indicated her intent to run for this position. Since there were no other nominations. **Motion Carried.**

D. Dicks called for nominations for **the position of Treasurer:** L. Neville Moved, the nomination of Adam Martin to the position of Treasurer, Seconded by D. Dicks. **Motion Carried.**

D. Dicks called for nominations for **the position of Secretary:** Since there were no nominations Lorraine Neville agreed to take on this task on an interim basis as

she has Corporation duties to perform on the Condo Board C.C.C.#38. **Action Required/follow up needed**

6. **PORTFOLIOS:** The President introduced the concept of **PORTFOLIOS:**
 - (i) **Communication-Facebook/website/social media** =No volunteers yet
 - (ii) **Finance**= A. Martin accepted this portfolio.
 - (iii) **Rink Operation**= No volunteers yet.)
 - (iv) **Residential & Municipal Affairs**=No volunteers yet.
 - (v) **Community Engagement & Safety**=Francina Webster and Elizabeth Anderson stated they would take on this portfolio.
 - (vi) **Policy & Procedure**= Lorraine Neville indicated that she could take on this portfolio. D. Dicks thanked the Board members for taking on these assignments.

7. **COUNCILLOR RILEY BROCKINGTON'S REPORT:** The Councillor mentioned the following items:
 - City of Ottawa budget meetings are ongoing;
 - More Money for water mains to be spent in Carleton Heights in 2023 (e.g.1.1M for design work for Apeldoorn; and some other roads);
 - Last week the blueprint for planning and development in the City of Ottawa was released. While it is not expected to be approved until next year, we should take time to read through it in the near future.
 - A Cannabis Store is going in on Hunt Club at Uplands, which was not challenged by R. Brockington;
 - 1437 Morely Blvd; building permit approved for two story home
 - 50 million spent in River Ward this year on projects including: repaving (Fisher, Carling, Baseline etc.), and bridges repairs;
 - More items discussed are summarized in (his report which is posted on the CHARA web page under minutes.

8. **FINANCIAL REPORT MONTHLY UPDATE:** The Treasurer, A. Martin, indicated that:
 - (1) the City still owes the Association one payment from last year's rink operation,
 - (2) that Y.Paquette had been repaid for the web hosting fee, and (3) he would improve legibility of the CHARA accounting spreadsheets presented at the AGM before posting on the website. Adam indicated that he would follow up with M.Mack on the outstanding payment. **Action Required.**

9. **NEW BUSINESS:**
 - **Cannabis Store update and response:** See agenda item 4.

- **Rink Update: Volunteer recruitment, review stipends for each position:** J. Sunstrum informed the Board that she had contacted previous volunteers and information is posted on the website seeking new recruits for the Rink work this year. J. Sunstrum mentioned that replacing Mike Mack will be difficult, as this is a key position.
- R. Brockington, City Councillor, will assist us in seeking out volunteers for rink work.
- D. Dicks suggested the stipend for the Rink Manager/Superintendent be increased from \$500 to \$1000 be given to the rink works this year, at a cost around \$500. **Action Required**
- Adam Martin, treasurer, stated we have enough funds (surplus funds exists because the annual Carleton Heights BBQ did not occur). Lorraine moved that the stipend for the Rink manager (Rink Preparation/Maintenance Co-ordinator) be increased this year to \$1,000. Seconded by Darren Dicks. **Motion carried.**
- Darren Dicks stated that 48 toques with the CHARA logo are available to rink volunteers. The cost is \$500. **Action required.**
- **Speed Enforcement- specific areas and request for technology:** R. Brockington provided the Board with the following updates: (a)-Fisher Ave in front of St.Pius has qualified for the speeding photo radar; it will be installed in 2021 (after construction in the area is done); (b) Traffic calming on Dynes (City is exploring options); (c) In August Francina Webster walked Prince of Wales (Fisher, north around bend) and was amazed by high speed of traffic; CHARA suggested flex strips along the shoulder to provide a barrier to protect pedestrians and cyclists who use the shoulder.. R Brockington to explore Flex sticks on the shoulder of Prince of Wales (but not in the middle of the road); E. Anderson and F. Webster like this idea; (d)Traffic calming on Riverside drive might be achieved by putting in concrete flower boxes to narrow the street (suggested this could be an option for Prince of Wales between Fisher and Kochar to protect pedestrians, cyclist and homes from collisions); (e) Residents on Malibou Crescent find it impossible to turn left on to Fisher, however, the Councillor, stated he's not going to be putting in a traffic light because it is too expensive and too close to the intersection at Baseline/Fisher.

10. DATE OF NEXT MEETING: DECEMBER 15, 2020 AT 6:30 P.M. VIA ZOOM

11. ADJOURNMENT: D. Dicks Moved, Seconded by Tim Patterson, that the meeting be adjourn at 8:00P.M. **Motion Carried**