

CARLETON HEIGHTS AND AREA RESIDENTS ASSOCIATION (CHARA)
DRAFT Minutes of the Board of Directors Meeting

Time: 6:30 P.M., Tuesday, (November 26, 2019)

Place: Carleton Heights Community Centre, 1665 Apeldoorn Avenue Ottawa, Ontario, K2C 1V6

Attendees: Mike Mack, Elizabeth Anderson, Yvele Paquette, Lorraine Neville, Gail Denton, Noel Sabbagh, Adam Martin, Darren Dicks, Anthony Chiarello, Councillor Riley Brockington,

Members nominated Darren to chair the meeting. Seconded by Lorraine

Call to Order Darren called the meeting to order.

Approval of the Agenda was approved; moved by Lorraine and seconded by Noel. Only the order was changed

Approval of Minutes. (October monthly meeting) Moved by Lorraine; second by Gail

Rental Accommodation review by city: *The full report is included at the end of these minutes.* Lorraine provided a verbal and written report summarizing the city's staff reports (roughly 90 pages were reviewed by Lorraine). Two items included in the report are:

- 1) Rental housing meaning private, long-term rental housing and
- 2) Short-term rentals (STR) meaning rental of any portion of a dwelling unit used to provide accommodations for any period that is less than 28 consecutive days.

Councillor Riley Brockington's report included the following items: *(Complete document is attached)*

Claymor and Senio Water Infrastructure Renewal Information Session

Hog's Back Bridge Update

OC Transpo: O-Train Confederation Line and Bus Service

City Council Moves to Regulate Rental Accommodations

Increased Focus for Sidewalk Clearing This Winter

Overnight Parking Bans This Winter Season

Traffic Calming Requests – email Riley.Brockington@Ottawa.ca

Fraudulent phone calls claiming to be from Service Canada

Hunt Club Road and Riverside Drive Intersection Review – **survey at www.Ottawa.ca/HuntClubRiverside.**

Airport Parkway Pedestrian Bridge Naming

Winter Road Maintenance and Repairs

Volunteers Needed for Local Outdoor Rink Maintenance

Lorraine asked the councillor to request city council to change 28 days to 31 for the short-term rentals. **Action:** Councillor Brockington

Lorraine mentioned condos like Carleton Square could register to not permit AirBNBs. The cost would be 58.00 plus 5.00 per city mail address. This comes to \$1,293.00 for example.

Elizabeth felt that not having significant fines was nonsensical since the fines are less than a third of the average monthly rental income. **Action:** Did Riley say he would bring to the attention of City Council?

Rat Migration – the board approved a letter to Councillor Brockington regarding CHARA’s concern about rat migration due to construction. **Action:** Darren will e-mail the letter. Councillor Brockington assured the board that baits would be set before construction starts.

Management of the rink – Board members felt at this time we are in good shape. Prior to the meeting, Jody Sunstrum had e-mailed to CHARA members a list of rink volunteers. As well, at that time, she indicated that a **volunteer coordinator should be selected and notified.** **Action:**

The rink boards that were incorrectly placed, have not been corrected. There is a manhole inside the boards that poses a risk for skaters. Mike has already requested the city staff to fix the problem. **Action:** Anthony will follow-up and nudge the city workers who are responsible for this work. Note that the horse gate has been moved.

Which areas does CHARA represent? – At September’s meeting Yvele presented the new website. Under the menu item “Do you live in the Carleton Heights area?” members discussed/disagreed with the description on the site and in the by-laws. Mike presented the official map of the CHARA areas. **Action:** Mike and Elizabeth will provide Yvele with a revised description and map for the site. **Action:** Yvele will correct the website. Note that the next edition of the by-laws requires corrections as well. Note that Kochar and Moffat are represented by CHARA. (This is in response to a question from the community centre)

Elections: Darren was elected to become the new CHARA president. Mike Mack will now have a well-deserved break from this position. (Nominated by Lorraine and seconded by Noel). All others were acclaimed to their current positions.

New business:

Website additions – It was decided that our site would not operate as a classified spot. Forward to the next meeting agenda: discussion on an advertisement page/sponsor’s page and a donation page.

A new leaf blower: Through the kindness of Elizabeth Bystram and Pierre Tremblay CHARA sincerely says “thank you so much for your donation”.

Meeting adjourned at 7:30 – moved by Lorraine and seconded by Yvele