

CARLETON HEIGHTS AND AREA RESIDENTS ASSOCIATION (CHARA)
DRAFT Minutes of the Board of Directors Meeting

Time: 6:30 P.M., Tuesday, (October 22, 2019)

Place: Carleton Heights Community Centre, 1665 Apeldoorn Avenue Ottawa, Ontario, K2C 1V6

Attendees: Mike Mack, Elizabeth Anderson, Yvele Paquette, Lorraine Neville, Gail Denton

Regrets: Noel Sabbagh, Adam Martin, Darren Dicks, Councillor Riley Brockington,

Call to Order. Mike called the meeting to order.

Approval of the Agenda: Mike added the subject RINK to the agenda. Agenda was approved; moved by Lorraine and second by Yvele

Approval of Minutes. (September monthly meeting) Moved by Lorraine; second by Yvele

Business arising from the previous minutes:

Action items completed include domain research and approval by members, placing the By-law document on the website and CHARA meeting signs retrieved from Jody. *Action items brought forward* to the next meeting: Mike and Adam to sign a cheque to pay for the website registration. Geographic description of the association is still being discussed. Lorraine will investigate a little more and provide a description to Yvele. Yvele's name needs to be added to the chequing account. Letters introducing executive to area businesses, schools and churches etc. will not be prepared until the election takes place and the website is finalized.

Financial report. *Brought forward to the next meeting.*

Councilor's Report. *Brought forward to the next meeting.*

Continuing Business.

- Election of Officers. (President, Vice-President, Treasurer, Secretary.) *Brought forward to the next meeting.* In the meantime members are asked to talk to friends and neighbours to persuade them to join the association and perhaps take on an executive role.
- Rat migration. Background: There are serious problems regarding the infestation of rats in the Carleton Square area. Bait is regularly set in the sewers entering Carleton Square, by the City to combat this problem. The condo board spends a tremendous amount of money to also combat the problem. There is a fear that the forthcoming project for the new construction for the Claymor Avenue, Senio Avenue and Falaise Road Integrated Road, Sewer and Watermain Replacement poses a serious concern for neighbours. The association approved that Councilor Brockington should be requested to be proactive in the prevention of rats in this area due to the construction. The association *approved the following actions.* Lorraine will draft a letter to the councilor to be sent to Yvele for editing and to Mike for signature.

New Business and correspondence.

- Report on the November 15th meeting re: Rental Housing Regulatory. Lorraine will attend and provide a report on this meeting. She informed the association that short-term rentals such as AirBnBs cause major problems. There often is no landlord on the premises and no one to contact if there are problems. The City of Ottawa is looking for recommendations from residents in order to create regulations for these situations.(<https://ottawa.ca/en/city-hall/public-engagement/projects/rental-accommodations-study>). Condo short-term rentals may not have insurance coverage if there are damages by transient renters. The Carleton Square board may institute measures to protect their family oriented community. Concern was raised regarding the recent shooting of two people at an AirBnB on Benson Street.
- The RINK at the Carleton Heights Community Centre/Park is the main winter attraction managed by CHARA for area residents. The city gives the association roughly \$5200 to create and maintain the ice rink. The contract covers the period Dec 15 to Feb 28. CHARA now owns a top-notch snow blower to aid in the creation and maintenance of the rink. A fair number of volunteers make the rink available each year. CHARA has agreed to continue this work as per the annual request from the City sent to Mike. **Action:** Yvele will talk to Jody who was the main conduit to the previous rink successes. **Action:** Yvele will draft a letter/brochure recruiting volunteers for the rink work. There are two positions that will receive a \$500 stipend. At this time of the year the first and most important task is to get rid of the leaves. Leaves burn through the ice. A leaf blower whether borrowed or rented would be a blessing to the association.
- Other: Yvele provided receipts showing the costs involved for the website registration and hosting (\$120.16) and \$340 for the students work on the site. Action: pay Yvele moved by Lorraine, second by Gail.

Adjournment. Moved by Mike, second by Gail.