



CARLETON HEIGHTS AND AREA RESIDENTS ASSOCIATION (CHARA)

Agenda of the Board of Directors Meeting

Time: 6:30pm-7:35pm, Tuesday, March 23rd, 2021

Place: Zoom meeting

1. Call to Order. (1 min)
2. Introduce any new attendees (3 mins)
3. Establish Quorum (1 min)
4. Approve Agenda and confirm who is recording the minutes of the meeting (1 min)
5. Approve Minutes of [February 23rd](#) meeting (2-5 minutes)
6. Business Arising from the Minutes.
 - a. Procedural issues arising from last meeting (5 minutes)
 - i. Posting of minutes
 - b. Response to report: Adam asked, what are the standards for clearing the snow from Bike Lanes. These are big investments. Action: Andrew Hickey will get back to CHARA. (defer to future meeting)
 - c. Andrew's pledge to follow up on the presentation on degraded boulevards.
 - Andrew offered to look into what other options might exist (other than stakes, flexsticks, landscaping) (defer to future meeting)
(boulevard discussion is postponed to a future meeting)
 - d. Strategy to deal with New Official Plan response – defer discussion after Councilor's Report
7. Councilor Brockington's Report (15-20 mins)
8. Financial Report. Monthly update (5 mins)
9. New Business
 - a. Date for AGM and ideas for guest speaker (5 mins)
 - b. Should we set a date for a summer bbq? Alternative ideas that are covid appropriate. (5 mins)
 - c. Review of job descriptions and new portfolios -Yvele (5-10 mins)
8. Date for next meeting – April 27, 2021