

**CARLETON HEIGHTS AND AREA RESIDENTS' ASSOCIATION  
(CHARA)**

**Agenda of the Monthly CHARA Meeting**

**Time:** 6:30 pm, Tuesday, February 22, 2022

**Place:** Zoom meeting (For an invitation e-mail: [info@ourchara.ca](mailto:info@ourchara.ca))

1. Call to Order/welcome/Introduce new and old attendees
2. Establish Quorum (5 required)
3. Approve Agenda
4. Round Table - 3 - 5 minutes for **each attendee**
5. Approve Minutes of January 25 <https://ourchara.ca/minutes/> -  
**Rachel**
6. Business Arising from the Minutes:
  - Work Descriptions & Portfolios, Business Cards, Crime Stats -  
**Yvele**
  - Twitter and Instagram - **Rachel**
  - Work-in-progress - Baseline Secondary Plan, Zoning By-law Review, RVCA- **Elizabeth C.**
7. Community Gardens in the City - Workshop - how to set up community gardens - **Kurt**
8. Councillor Brockington's Report (10mins)
9. Questions for Councillor Brockington
10. Financial Report. Monthly update - **Elizabeth C.**
11. Rink Report - \$, volunteers, conditions, hockey puck accident -  
**Mike**
12. New Business
  - Report on the Federation of Community Association regarding: new Corporation policies affecting non-profit community associations - **Lorraine/Elizabeth A**
  - Website/Facebook news - **Yvele**
13. Date for next meeting: March 22, 2022
14. Adjournment

## **Reminders/Future Agenda items**

Policy Manual & presentation on Corporations requirements- Lorraine

Recommendations for issues-based local community associations engagement - Elizabeth C. (City no longer accepts SurveyMonkey/Fluid Survey quantitative data)

~~Municipal Affairs Update (MFIPPA) Elizabeth C complete~~

Ditch Alteration Policy Elizabeth C complete - Qs and As - Necessary?