

CARLETON HEIGHTS AND AREA RESIDENTS ASSOCIATION (CHARA)
DRAFT 2 Minutes of the Board of Directors Meeting

Time: 6:30 P.M., Tuesday, (Sept 24, 2019)

Place: Carleton Heights Community Centre, 1665 Apeldoorn Avenue Ottawa, Ontario, K2C 1V6

Attendees: Mike Mack, Adam Martin, Yvele Paquette, Darren Dicks, Councillor Riley Brockington, Lorraine Neville, Tim Patterson

Regrets: Elizabeth Anderson, Noel Sabbagh

Call to Order. Yvele called the meeting to order.

Approval of the Agenda: moved by Darren and second by Adam

Approval of Minutes. (May monthly meeting) Moved by Yvele and second by Darren.

Business arising from the Minutes. A year-end financial report has not yet been finalized due to missing information. Adam and Mike are waiting on some accounts receivables of approximately \$1900 from the City. Current balance is \$6700.

Financial report. See above.

Councillor's Update Sept 24, 2019: Councillor Brockington presented and distributed a handout covering the following subjects: The full report is provided separately.

- Claymor and Senio Avenues - Water Infrastructure Renewal Information Session
- Rental Housing Regulatory Review
- O-Train Confederation Line opened September 14
- City offering rebate to replace lead water pipes
- New Chief of Police
- Engage Ottawa – 10 year housing and homelessness plan
- Official Plan Review
- Paint the Town Orange (Netherlands liberation day)
- Older Adult Summit
- River Ward West Community Safety Night
- 2020 City of Ottawa Budget Consultations
- Christmas Social Dec 9, 6 pm at Carleton Heights Community Centre

Responses to the update:

- Rental Housing - Carleton Square Board may implement policies to prevent ghost landlords and to prevent transients renting AirBNBs. (Transients = one night rentals). Often property is damaged and without rental agreements therefore no recourse.
- Mike will get back to the committee regarding Granny Suites and Secondary Dwelling units.
- **Action:** Lorraine will attend and report on the November 15th meeting re: Rental Housing Regulatory Review.
- Safety Night – includes mitigation of rats. There will be new problems for areas under construction, e.g. Claymor. A literature drop to residents has been done by the city.

Election of Officers. (President, Vice-President, Treasurer, Secretary.) Darren moved that this item be forward to the next meeting. Second Yvele

Continuing Business. Website: Background: The one student who completed the WIX site carried out a huge amount of research and work. The first draft was not in very good shape (there was a combined Carlington's website and Yvele's content document). The next draft was better but WIX was not mobile friendly. Yvele (and her husband Kevin) created a draft site using Wordpress for consideration by the group. The decision to use wordpress was: no matter how one prepares the site, i.e. on a standalone computer or laptop, the mobile version is automatically created. Wordpress premium site costs 10 dollars per month.

Action: Attendees were asked to provide Yvele with feedback and the "proper CHARA area" description. (Currently the description found in the by-laws is used for the website map as well).

Action: Mike and Adam will sign and mail a cheque to the student for her hard work. Moved by Yvele, second by Darren.

Action: Yvele will research new domain names and send to attendees. The CHARA committee let CarletonHeights.org expire.

Action: Yvele will move the By-law document to the public view of the site.

New Business and correspondence.

Background: The organizers of the Greek Festival sent an invitation to a past CHARA member. The booklet for the annual festival of Madonna della Risurrezion Church indicated that CHARA was invited, under the title special guests. Their invitation was not received. The committee agreed that once the results of the elections are available and a public website is available; a letter introducing CHARA officers will be sent to those two organizations as well as Farmers Pick, Broadway Restaurant plus other businesses in the CHARA area. As well, a contact person's name will be forward to the City and the Committee of Minor Variances.

Action: Yvele will prepare a draft letter for the president's approval and signature.

Other:

- **Action:** Adam will retrieve the CHARA meeting signs from Jody.
- It was noted that 12 additional new signs were ordered and received at the cost of \$150. As well, two signs were stolen earlier (May or June) from properties along Prince of Wales. One property is being developed which may explain the missing sign.
- The December meeting will be on the 10th.
- Yvele's signature will be added to the chequing account.
- Adjournment: moved by Darren and second by everyone.