

Meeting of the Carleton Heights and Area Residents Association (CHARA) September 25, 2018, 6:30 p.m.

Attendees: Mike Mack, Elizabeth Anderson, Yvele Paquette, Adam Martin, Jody Sunstrum, Tim Patterson, Darren Dicks and Noel Sabbagh. Councilor Riley Brockington attended the first 30 minutes of the meeting to provide an update of Ward activity.

1) Introductions and roundtable

2) Update from Councilor Brockington

- Site Plan has been approved for the area near the Church of Latter Day Saints, 1003 Prince of Wales. # Of homes to be built: 6 or 7
- Dynes and Prince of Wales infrastructure project is nearing completion.
- Greek Festival organizers were offered different locals for their activities. They chose to keep to the usual place. The festival ran for 11 days and is considered successful although the number of attendees was down. Parking was a huge problem.
- St Pius will be celebrating their 60th anniversary.
- Boys and Girls club is coming along well. Noel questioned if older adults, as in the past, could also use the building. **Action: Riley will follow up.**
- The board of education will not keep the asset of Macgregor Eason School on their books. The six-month disposal plan, which is a legal requirement, has started, whereby the building including land has been offered for sale to other educational bodies. If there are no purchases the building is then offered to the public including developers. Real Estate negotiations between the board of trustees and buyers are held in camera (confidential). If a developer wants to make a purchase they will submit site plans and as well request zoning changes. The community should express their concerns as early as possible and will be kept up to date by the River Ward office. The six month period ends in February.

Concerns of the committee: loss of green space and loss of the use of the building, which is currently used by the community.

3) Review and approval of the AGM minutes

- Postponed until the next AGM meeting

4) New Board Members and Executive Roles

- The board approved the following member roles. There were no objections. President – Mike Mack, Vice-President – Elizabeth Anderson, Secretary – Yvele Paquette and Treasurer - Adam Martin
- **Action: Mike will provide a document that explains the roles and expectations. As well a document showing bi-laws will be distributed electronically.**

5) Application for 2019 Civic Events Funding Program

The board agreed to hold a BBQ for the community and decided to request funding (\$3000) from the city. The deadline is October 10, 4 p.m.

- **Action: Yvele will provide a partially completed application to Mike and Jody for further input.**
- **Action: Elizabeth will complete QA on the final application.**

6) Community Rink

- The city will send a request to CHARA asking if we want to continue providing rink services to the community. The board agreed to continue doing this. Ryan (a previous member) was the coordinator and managed a group of volunteers who carried out the maintenance, flooding and supervising. These volunteers provided their personal snow removal machines. Ryan retired at the last AGM therefore we are in need of a new coordinator. CHARA has already purchased a state of the art snow removal machine.
- **Action: discussion will continue at the next meeting (OCTOBER)**

7) Upcoming events

- No suggestions were made

8) Other (added to the agenda)

- Website: Tim suggested that the site could have a page that directs users to either the Facebook page and/or members of the committee for more information. A webpage is needed for “googling” purposes.
- **Action: Adam will look into establishing a sustainable web page**
- **Action: Jody will approach Greg (a previous member) for the password**
- Crime Prevention Ottawa (CPO): As a past member of the CPO forum Yvele informed the committee of the city’s Neighbourhood Toolkit. Example of information available for communities is: Party smart guidelines, How to work through problems with neighbours, how to form a neighborhood watch. <http://www.crimepreventionottawa.ca>